



Advanced Foot Care Nurse Program

Information Package



2026

Halifax, Nova Scotia

info@kirstensfootcare.ca

www.kirstensfootcare.ca

Advanced Foot Care Nurse Program - Outline

PROGRAM DESCRIPTION (152 HOURS)

This program is delivered in **two parts**.

Part 1: The Foot Care Nurse Theory Course provides a theoretical foundation for nurses (and nursing students) preparing for a career in nursing foot care, or who are looking to expand the scope of their nursing skills. The course follows a comprehensive, advanced and diabetic nursing foot care curriculum. This curriculum is based on current best practice guidelines and evidence-based practice, including the Canadian Association of Foot Care Nurses' Competency Framework (2025). Students are expected to complete online quizzes and view pre-recorded slide presentations. There are no clinical elements or skills discussed or taught in the Theory course.

Part 2: After successfully completing the Foot Care Nurse Theory Course, nurses will complete 32 hours of hands-on Clinical Training, with a Foot Canada Training Licensed Educator.

Prerequisites

Each applicant must hold a current non-restricted Nursing Registration/License (temporary or full) from a Canadian territory or province, or be a nursing student.

Prior to registering, we recommend each student contact their professional regulatory body to ensure that this course meets the criteria to practice as a Foot Care Nurse in their home province or territory.

Successful completion of the Foot Care Nurse Theory course (Part 1) does not guarantee admission to the Foot Care Nurse Clinical with Kirsten's Foot Care.

See full Theory course outline or <https://footcanadatraining.thinkific.com> for more information.

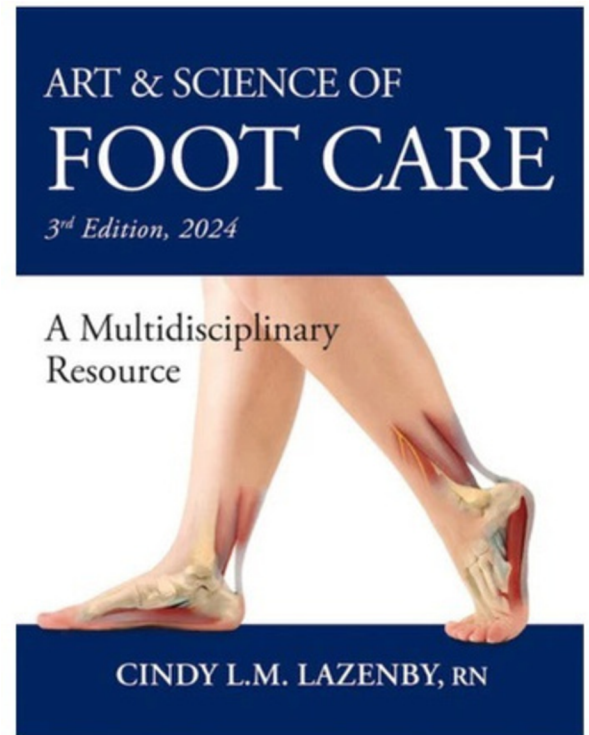
Required Reading

Students are expected to obtain the following:

- [Lazenby, Cindy. LM. \(2024\) Art & Science of Foot Care: A Multidisciplinary Resource](#)
- [Canadian Association of Foot Care Nurses Competency Framework for Advanced Nursing Foot Care in Canada \(2025\). Canada: CAFCN](#)
- Student Guide: a Student Guide will be provided to the student once fully registered, which includes how to prepare prior to the course, including links to additional required reading

* **Purchase Textbook:**

<https://footcanada.ca/bookstore/>



Documentation

Each student must provide an electronic copy of the following no later than one month prior to start of clinical:

- Proof of active, non-restricted nursing license in the province of training.
- Proof of Personal Protective Liability Insurance (PPL, malpractice insurance).
 - **Please Note:** In Nova Scotia, standard PPL is included with a Nova Scotia College of Nursing (NSCN) license/registration.
- Current government issued photo ID
- Three certificates:
 - Foot Canada Training - Foot Care Nurse Theory Course Certificate
 - IPAC Hand Hygiene Course Certificate
 - CSA: MDR of Critical Foot Care Devices Course Certificate
- Signed copy of current course outline (very last page)
- Signed copy of Student Contract (will be emailed)

Safety

It is expected that nurses participating in this course will:

- Follow all applicable legislation;
- Use only the skills authorized within their scope of practice;
- Demonstrate the entry-to-practice competencies, practice standards and guidelines established by their provincial or territorial regulatory body;
- Adheres to best practices for cleaning, disinfection and sterilization of instruments and the workplace environment;

Nurses who fail to adhere to the above, resulting in safety concerns, may be removed from the course at the Educator's discretion and marked as Incomplete. Re-entry to the course may or may not be possible based on the Educator's recommendations. Remedial assignment(s) and additional fees may be applicable.

Ethics

It is expected that nurses participating in this course will:

- Conduct themselves at all times in a respectful and professional manner with their instructor, fellow students, and patients;
- Will respect the privacy of the instructor, fellow students and patients by not taking or posting photos, videos, locations or comments without written consent, during or after the training;
- Refrain from using their cellphones at any times during the training, except for during an emergency;
- Respect the learning differences of other students;
- Accept constructive feedback from their instructor, and in circumstances of disagreement will approach the instructor privately, and in a respectful manner, for clarification. Where disagreement persists the student will make their disagreement known in writing to the instructor within 24 hours.

Nurses who fail to adhere to the above, resulting in ethical concerns, may be removed from the course at the Educator's discretion and marked as Incomplete. Re-entry to the course may or may not be possible based on the Educator's recommendations. Remedial assignment(s) and additional fees may be applicable.

Further Admission and Conduct Requirements

- Access to a high-speed internet connection and to a computer capable of downloading the most recent internet browsers, computer software and operating system updates.
- Ability to work through a web-based course, including logging on to several different sites and programs. Students must be able to log onto the Student Lounge, use personal email, view webinars through various media players including YouTube, download and view documents from PDF, Word, Excel and PowerPoint files and use shared documents and social media.
- One-on-one computer technical support is not covered in the tuition, as technological issues are beyond the scope of the course Educators and administrators. Students must be confident in the reliability of their computer, in their computer skills and have the ability to independently problem solve any computer and software issues that may arise. Problem solving may include asking a friend or local IT professional for support or searching online for IT and course-related questions.
- Registration in the online Foot Care Nurse Theory course does not guarantee enrolment in the Clinical Training course. Students are responsible for contacting the clinical educator in their area to confirm fees, dates, and wait times. Student enrolment is only guaranteed once registration or payment is completed. Training is scheduled at the discretion of the educator, and wait times may vary.
- All students must be prepared to meet Canadian nursing standards, complete paperwork on time, and communicate safely with patients and their educator. If readiness or safety concerns are identified, training may be delayed or rescheduled.
- Educators maintain professional boundaries and respond to emails during business hours. Respectful communication is expected at all times; bullying, harassment, repeated cancellations, or unprofessional behaviour may result in dismissal.
- Instruction and resources in the Theory Course and Clinical Training are provided in English. For nurses for whom English is a second language, additional preparation or support hours may be recommended to ensure success and patient safety.

Theory Refund and Withdrawal Policy

- Tuition received is non-refundable.
- If tuition is being paid by a sponsoring organization, such as an employer, note that tuition is only transferable to another student within your organization within 6 months.

Course Extension Policy

- Course extensions are not available. Students are given 12 months access to the online material. All online course work must be completed before the student's arranged clinical training.
- Students who are not prepared for their clinical training will be subject to the licensed educators' cancellation/rescheduling policies.

Evaluation

- This course cultivates professional accountability through resourceful and self-directed learning requiring minimal assistance from the Educator.
- Foot Care Nurse Theory has 10 online multiple choice quizzes and 1 multiple-choice Final Exam. Each section contains required readings and pre-recorded slide presentations. Section 6 also contains the IPAC Canada Hand Hygiene course and the CSA MDR of Critical Foot Care Devices course, and subsequent quizzes, that must be completed). Upon registration a unique code will be provided to the student in order to register for the CSA MDR course.
- Students must achieve 90% in the final exam to successfully complete this course. Students will be given the opportunity to re-submit the final exam as required, however the questions will change with each attempt.
- Two (2) Certificates of Completion with Foot Canada Training's logo will be awarded to students who successfully complete both course components. Students also earn their CSA MDR certificate, and the IPAC Hand Hygiene certificate.

Theory Section Objectives

Included below is a summary of assignment objectives for Foot Care Nurse Theory.

Summary of section objectives:

- **Section #1** - Examine competency guidelines and advancements in nursing foot care over time.
- **Section #2** - Explore key attributes and comparisons of different nursing foot care environments, including private practice. Consider career plan options.
- **Section #3** - Explore and articulate the differences between practice documents such as standards and guidelines, and learn to critically appraise foot care practice information.
- **Section #4** - Demonstrate understanding of the locations and functions of major anatomical structures of the lower leg.
- **Section #5** - Articulate the assessment, causes, prevention and treatments of common foot conditions and abnormal nails.
- **Section #6** - Demonstrate understanding of current Canadian best practice IPAC guidelines and medical reprocessing guidelines and techniques for foot care equipment 'sterile to point of use'.
- **Section #7** - Explore at an introductory level knowledge of foot and ankle conditioning exercises, physiotherapy and massage therapy benefits, types and contraindications.
- **Section #8** - Explore at an introductory level gait analysis, footwear and orthotics benefits, types and contraindications.
- **Section #9** - Demonstrate and articulate your knowledge of diabetes management and best practices in the care of feet for persons with diabetes.
- **Section #10** - Explore and articulate, at an introductory level, your knowledge of wound care management, benefits, types, guidelines and contraindications.
- **Section #11** - Distinguish between foot health and foot care practices; articulate the importance of prevention and education; develop a basic knowledge of foot care medical devices, practices, assessments, and documentation.

Advanced Foot Care Nurse Program Learning Outcomes Overview

120 hours THEORY + 32 hours CLINICAL
(Learning Outcomes based on CAFCN Competency Framework 2025)

Nursing Foot Care Practice

Charting & Assessment tools

Risk Assessments (High, Medium, Low):

- Wounds
- Ulceration
- Amputation
- Neuropathy
- Skin changes & temperature
- Evidence of infection
- Structural Abnormalities (ROM, deformities)

Sensation testing

- Monofilament, tuning fork

Diabetic Foot Care

Client Consent Forms

Proper Technique/Safe Use Medical Devices:

- Podiatry rotary device & burs
- Nippers
- Black's file
- Foot file
- Scalpel (where applicable)

Nail reduction

Callous/corn reduction

Nursing interventions:

- fungal infections, dystrophic nails, soft tissue pathologies

General/daily foot health practices (cleansing, moisturizing, inspection)

Anatomy & Physiology

Terminology

Body systems (bones, muscles, nerves)

Skin & Nail Conditions

Identify common complications or comorbidities

Lower Limb Health

Biomechanics & Mobility

Gait Analysis

Assistive devices; Offloading; Footwear

Lower limb assessment

Diabetes Mellitus (circulation, nerve function)

IPAC

MDR processes & equipment use

PPE

Sharps disposal

Policy & Procedures

Occupational Health & Safety

Health Teaching

Patient & caregiver health teaching

Patient goal setting

Advocacy

Professional & Service/Community Referrals

Client satisfaction and engagement

Professionalism/Business

Policies & Procedures

Business planning (insurance, legal, financial)

Documentation

Preparedness/professionalism & boundaries

Continuing education, goal setting, feedback

Professional network

GENERAL COURSE INFORMATION

PART 2: CLINICAL

Total Hours: 32 hours/4 days (onsite) minimum

The Foot Care Nurse Clinical course is designed for nurses (RN's, NP's, RPN's & LPN's) who have successfully completed the online Foot Care Nurse Theory course. The course uses the Canadian Association of Foot Care Nurses' Competency Framework for Advanced Nursing Foot Care in Canada (2025) as Clinical Performance Standards and teaches a comprehensive, advanced and diabetic nursing foot care curriculum, which follows current best practice guidelines and evidence-based practice.

This course provides in-person clinical foot care nurse skills development and mentorship. Together, both the Theory and Clinical courses are designed to prepare participants to function as a foot care nurse within a health care team. Foot Canada Training Clinical Course Curriculum – The Foot Care Nurse Clinical course was developed by Foot Canada Training and is administered by foot care nurse educators, health agencies, colleges and universities who have a license to access and use Foot Canada Training's curriculum.

CLINICAL PREREQUISITES

- Successful completion of Part 1: Foot Care Nurse Theory - Online (120hrs), including CSA MDR Certificate and Hand Hygiene Certificate. Clinical must be completed within 12 months of successful Theory completion.
 - *Successful completion of the Foot Care Nurse Theory course (Part 1) does not guarantee admission to the Foot Care Nurse Clinical with Kirsten's Foot Care.*
- Non-restricted, non-conditional, Nursing Registration/License with the Nova Scotia College of Nursing (NSCN)

Clinical Components

Mentorship

Students will observe their Clinical Lead Educator performing nursing foot care clinical appointments.

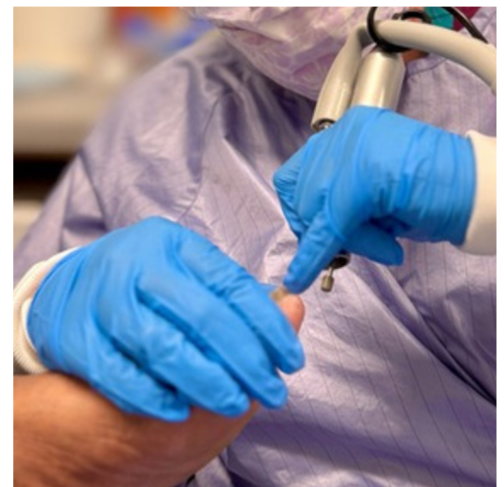
Advanced Nursing Foot Care Skills Training

Clinical location is held in a foot care setting (clinic, community or client home). Educator will demonstrate, explain and instruct step-by-step on all advanced nursing foot care skills including: risk assessments, treatment, development of individualized treatment plans, referrals and health education.

Students will observe, explain, simulate and then provide return-demonstration during step by step practical hands on practice on volunteer clients, gradually increasing in independence and difficulty.

Independent Clinical Skills

Students will independently provide full nursing foot care to clients while their Educator guides, observes, provides feedback, and evaluates (with gradually reduced guidance). Clients will have increasingly difficult or complicated foot care needs, including patients with diabetes.



Why Train With Kirsten's Foot Care?

- Emphasis on Best Practices
- Private Hands-On Clinical Training
- One-on-One Mentorship
- Community-Based Practicum Experience
- Real-World Patient Experience (12 patients +)
- Advanced Foot Care Techniques
- National Certification Standards
- Personalized Post-Clinical Career Guidance
- Business Basics and Starting Up
- Lifetime Access to Private Facebook Group
- Kirsten's *tips and tricks* 🐾



Meet Kirsten Hansen, LPN



Advanced Foot Care Nurse
Foot Care Nurse Educator
Sole-Proprietor of Kirsten's Foot Care
Graduate Certificate in Diabetes Education

Kirsten has been providing Nursing Foot Care since 2014, learning directly from Foot Canada Training's founder Cindy Lazenby, RN in Kingston, ON.

Kirsten believes in the importance of prevention and education in helping to reduce the risk of diabetic foot complications and amputations, as well as helping to increase foot care accessibility.

[Publications and Contributions](#)
[Linked In](#)

Clinical - Location Specific Information

HALIFAX, NOVA SCOTIA

Location

Clinical is held at the **North End Community Health Centre / MOSH** in Halifax, NS.

2131 Gottingen Street Suite 500, Halifax NS, B3K 5Z7

Hours

- **36 hours, 4 days** of in person training
- Clinical hours: 8am-5pm (approximately)
- Weekdays only, no evenings or weekends.

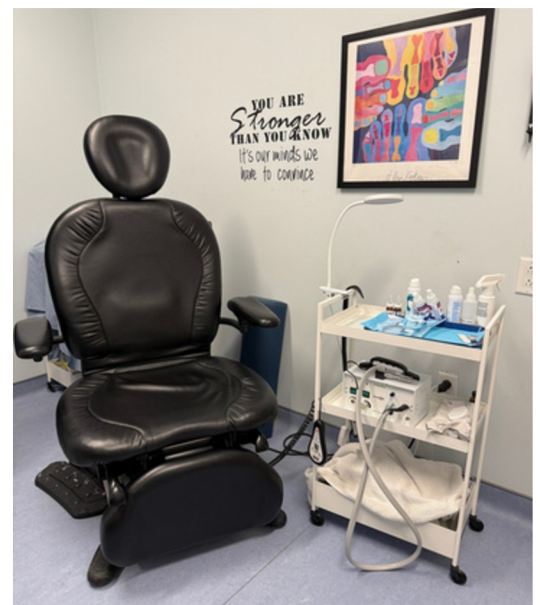
Clinical Dates/ Schedule

- Clinicals are held year round with continuous enrolment.
- Clinicals scheduled one-on-one with each student.
- Flexible schedules; not required to be booked consecutively (within reason)
- Students may register at any time, with exact clinical dates to be organized and agreed upon between each student and the Educator.

Travel and Accommodation

- Any travel and/or accommodations is at the cost of the student/organization.
- Paid parking is available nearby - [Indigo Parking](#)
- Nearby hotels: [Hampton Inn by Hilton Halifax Downtown](#) and the [Moxy Halifax Downtown by Marriott](#)

Organizations and Group Training: Please reach out directly to the Educator, Kirsten Hansen.



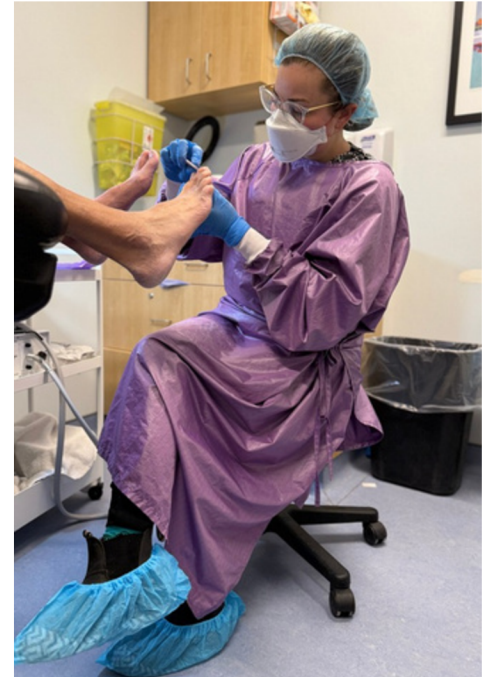
Dress Code

- Scrubs or 'smart casual' attire.
- Closed toe and heeled shoes, hair up and off shoulders and face.
- Professional, personal appearance/hygiene.
- Short, clean fingernails. Shellac nails allowed as long as they are short and clean.
- Bring your smile and be ready to have fun! 🦶

Tools and Materials

Students will arrive on time and prepared for the first day of clinical training:

- **N95 masks and gloves** (for students own use)
- Printed materials (will be emailed)
- Homework and pre-clinical preparations complete



Kits

The Educator recommends waiting until after successful completion of the Clinical course to purchase other supplies, instruments and equipment. Instruments can be very subjective, and students will have the opportunity to use a variety during Clinical, and will be provided with a suggested list.

- * Failure to arrive prepared for Clinical will result in the Student being sent home and Clinical rescheduled at an additional cost to the Student.

If the Student is sent home more than once, with issues of unprofessionalism, unsafe care or behaviour, or being unprepared, the Student will be given a final grade of Unsuccessful (U), without the ability to reschedule or continue the Clinical program.

Registration and Tuition

To register, students must complete the Kirsten's Foot Care **2026 Student Application**. Once received, it is reviewed and a phone call may be scheduled to discuss prior to admission.

Registration is available year-round with continuous enrollment. The course is self-paced, providing flexibility for individual schedules. Clinical enrollment is on a first-come, first-served basis. As the schedule often books up in advance, it is recommended students keep this in mind when scheduling.

Program/Clinical Application



Tuition Fees

FCN Program Bundle
\$3900
(tax included)

- [FCN Theory Certificate + Private Clinical Training](#)
- Additional Certificates included: CSA MDR of Critical Foot Care Devices, Hand Hygiene
- Kirsten's Foot Care - Business Basics and More
- Split Payment Options and Theory Discount
- Priority Clinical Scheduling

Clinical
\$3000
(tax included)

- [Clinical](#)
- Private, hands-on training
- Kirsten's Foot Care - Business Basics and More
- Payment Options

FCN Theory
\$1100
(tax included)

- [FCN Theory Certificate](#)
- Additional Certificates included: CSA MDR of Critical Foot Care Devices, Hand Hygiene
- Payment Options (Afterpay, Klarna)
- Registration Directly through [Foot Canada Training](#)

Tuition Payment

- **Payment Options:** Electronic Funds Transfer, Credit (credit card fee may apply)
- **Payment Plans:** Registration to the program bundle - split payments (two payments of \$1950). Payment plans outside of the program bundle may be available; please reach out directly to the Educator.
- Full tuition payment is due **no later than 21 days before** start of clinical.

Reschedule & Refund Policies

The Student agrees to adhere to the Clinical training schedule as originally agreed upon with the Educator, and understands **tuition is non-refundable**.

Tuition payment is due no later than 21 days before start of clinical. Clinical documents and pre-clinical homework will not be sent to the Student until tuition is received in full.

Tuition is non-refundable and cannot be deferred. Funds are allocated upon receipt to cover course expenses, including venue bookings, staffing, and pre-course arrangements such as volunteer client scheduling. Students must attend all scheduled dates and times to complete the course and receive their final mark and certificate.

Any requests for changes to the training schedule must be made at least two weeks in advance and are subject to the Educator's approval. Any requests made with less than 2 weeks notice will result in a rebooking fee of \$400 + HST.

If any portion of the Clinical is required to be rescheduled by the Educator, either due to illness or in cases where the clinical location is closed (which is beyond the Educators control), the clinical day(s) in question will be rescheduled at no cost to the Student, and with no refunds given. The Educator will not be held responsible for any costs incurred to the Student for parking, travel, etc, should this occur.

Extenuating Circumstances: If a student needs to defer clinical once it has been scheduled and confirmed, this can be reviewed on a case by case basis.



Registration and Course Disclaimers

- Registration and successful completion of the Foot Care Nurse Theory course does not guarantee enrollment in the Clinical Training course with Kirsten's Foot Care.
- Students are responsible for contacting the Clinical Educator to confirm fees, dates, and wait times. Student enrolment is only guaranteed once application, registration and/or payment is completed. Training is scheduled at the discretion of the Educator, and wait times may vary.
- All students must be prepared to meet Canadian nursing standards, complete paperwork on time, and communicate safely with patients and their educator. If readiness or safety concerns are identified, training may be delayed or rescheduled.
- Educators maintain professional boundaries and respond to emails during business hours. Respectful communication is expected at all times; bullying, harassment, repeated cancellations, or unprofessional behaviour may result in dismissal.
- Instruction and resources in the Theory Course and Clinical Training are provided in English. For nurses for whom English is a second language, additional preparation or support hours may be recommended to ensure success and patient safety.
- Tuition is non-refundable, non-transferrable and cannot be deferred in all circumstances, including withdrawals or failure. Extenuating Circumstances: If a student needs to defer clinical once it has been scheduled and confirmed, this can be reviewed on a case by case basis.
- Students must successfully complete the FCN Theory course and CSA certificate prior to start of clinical.
- Should the student be unsuccessful with the program, the student MAY be given the option to complete additional remedial days or redo FCN Theory course. This will be assessed on a case by case basis.
- Students will be required to sign a student contract when registering for clinical dates, outlining student expectations.
- Failure to arrive prepared for clinical will result in the student being sent home and clinical rescheduled at an additional cost to the student.
- If the Student is sent home more than once, with issues of unprofessionalism, unsafe care or behaviour, or being unprepared, the student will be given a final grade of Unsuccessful (U), without the ability to reschedule or continue the clinical program.

Privacy and Confidentiality

- We protect client/patient and Student information with appropriate safeguards and security measures.
- We maintain personal information in a combination of paper and electronic files. Recent paper records concerning individual personal information are stored in files kept offsite in our office.
- Our computer systems are password secured and constructed in such a way that only authorized individuals can access secure systems and databases.
- Access to personal information will be authorized only for the contractors or Students associated with Kirsten's Foot Care and other agents who require access in the performance of their duties, and to those otherwise authorized by law.
- All patient information obtained is confidential and consents are signed prior to all treatments.
- The Student will be required to sign a separate confidentiality agreement for the North End Community Health Centre (will be provided).
- Patient confidentiality is a must.

CLINICAL EVALUATION

The 7 Domains of CAFCN's National Competencies for Advanced Nursing Foot Care in Canada (2017) are used as Clinical Performance Standards for FCN Clinical which are recommended as the minimum set of skills and knowledge required to competently practise as a Foot Care Nurse.

7 Domains:

- Knowledge-Based Practice and Theory
- Risk Assessment and Health Promotion
- Quality Practice
- Professional Communication and Relationship
- Coordination and Collaboration
- Advocacy
- Ethical Practice

This course emphasizes professional accountability through resourceful and self-directed learning. Skills and knowledge will be evaluated by the student, their peers, and the Educator. Evaluation is continuous and will consist of formative and summative methods, including step-by-step guided-learning exercises and return demonstrations. There will be an emphasis on self-evaluation with the use of a personal learning plan, pre and post-tests and reflective practice.

All students are encouraged to develop a Personal Learning Plan with S.M.A.R.T. goals on exit from the Foot Care Nurse Clinical course that includes Clinical Performance Standards for which they did not receive a full mark.

CLINICAL PERFORMANCE STANDARDS

| Definition | Detail of Performance |
|--------------------|--|
| Satisfactory (S) | <p>Performance meets minimum Clinical Performance Standards:</p> <ul style="list-style-type: none"> ● <u>Day 1-2:</u> Consistently demonstrates progression towards the achievement of Clinical Learning Outcomes as evidence by integration of established Clinical Performance Standards within clinical performance. Needs Improvement (NI) is used as a warning before progression to Unsatisfactory (U) if no subsequent improvement noted. ● <u>Day 3-4:</u> Clinical Learning Outcomes achieved as evidence by integration of established Clinical Performance Standards within clinical performance. |
| Unsatisfactory (U) | <p>Performance does not meet minimum Clinical Performance Standards:</p> <ul style="list-style-type: none"> ● <u>Day 1-2:</u> Not achieving progression towards the achievement of Clinical Learning Outcomes as evidence by an inconsistent or deficient integration of established Clinical Performance Standards within clinical performance. Student will be asked to develop a plan for improvement within the 2 last days. ● <u>Day 3-4:</u> <ol style="list-style-type: none"> 1. Clinical Learning Outcomes remains unachieved with inconsistent or deficient integration of established Clinical Performance Standards within clinical performance, as measured by: <ul style="list-style-type: none"> ● 2 U's under one Learning Outcome <p style="text-align: center;">Or</p> ● 3 U's under different Learning Outcomes <p style="text-align: center;">Or</p> 2. 1 single CRITICAL EVENT: Defined as, but not limited to: <ul style="list-style-type: none"> ● A dangerous action that injures or has the potential to injure ● Illegal or unethical behaviour ● Impaired behaviour due to alcohol or drugs |

PASSING GRADE

Students achieving a final grade of Satisfactory (S) by their last day are considered to have met the Clinical Performance Standards for FCN Clinical at an entry level.

Final Grade Satisfactory (S) (Pass)

- Competent - Meets expectations for Clinical Performance Standards.
- Recommendation - Practice within an agency with an onsite mentor or an easily accessible mentor, for a minimum of two years.

Final Grade Unsatisfactory (U) (Fail)

- Not Competent - Does not meet Clinical Performance Standards effectively or consistently.
- Recommendation - The student cannot practise foot care. Recommended to get remedial assistance prior to applying for re-entry to the course.

Final Grade (Incomplete)

- Not Competent – Student was absent for a portion of the course resulting in skill development and/or skill assessment being incomplete.
- Recommendation - The student cannot practise foot care. Student may have to make remedial arrangements with their FCN Clinical location or re-take FCN Clinical. Note that additional fees may be applicable.

Absent for 1 hour or more - Students may be marked as 'Incomplete' for missing a cumulative total of an hour or more of FCN Clinical, and may have to register for FCN Clinical a second time to complete the course, or may be offered remedial arrangements.

REMEDIAL TRAINING

If the Student is unable to successfully meet one or more of the learning outcomes, the Student will receive a Needs Improvement or Unsatisfactory grade, and depending on circumstances, may be offered remedial days (at additional cost to the student).

The maximum number of additional remedial days is two (2), at the additional cost of \$400 +HST per day. If the student is unsuccessful after the remedial two days, the student will be given feedback, along with a meeting with the Educator and Foot Canada Training, where they may be asked to take the Online FCN Theory Course again (cost of \$250).

Students are required to be present for 100% of scheduled clinical days.

READY TO TAKE THE NEXT STEP?

1. Make sure you have a **full, non-conditional license** with the Nova Scotia College of Nursing (NSCN) and government issue I.D.
2. Fill out the Kirsten's Foot Care **[Program Application Form](#)**.
3. Once the application is received, it will be reviewed by the Educator.
 - o The Educator will reach out to schedule a call with the Nurse to discuss prior to admission. Assuming there are no issues with an application, that Nurse will be invited to register.
4. An invoice for program tuition will be sent to the Nurse for payment.
5. Once tuition payment or deposit is received, the Nurse will be sent login credentials to begin the online Theory portion of the program.
 - o Students have 12 months to successfully complete online Theory, and then 12 months to register and successfully complete their Clinical training.
6. As you near the end of the online Theory portion of the course, we recommend reaching out to the Educator to schedule Clinical.
 - o **Kirsten's Foot Care** recommends scheduling clinical **within 6 months** of successful completion of the Online Theory.
 - o Clinical dates are organized individually with each student.
7. Prior to start of Clinical, the student must submit any remaining **documentation** to the Educator, including completed FCN Theory certificate, CSA MDR certificate Hand Hygiene certificate.





Educator Contact Information:

Kirsten Hansen, LPN

Foot Care Nurse Educator
Advanced Foot Care Nurse
Sole Proprietor of Kirsten's Foot Care

Email: info@kirstensfootcare.ca

Phone: 902-719-8711



SIGNATURES

By signing this course outline the student agrees to the terms set out and understands their role and responsibilities before, during and after the course. The student has done adequate research to understand the regulations set out by their nursing college and province about foot care nurse training and practice standards and understands that it is solely their responsibility to be in and remain in compliance with those regulations.

STUDENT SIGNATURE:

FULL NAME:

DATE:

EDUCATOR SIGNATURE:

DATE:

PLEASE PRINT THIS PAGE AFTER READING, SIGN AND RETURN TO THE EDUCATOR.